

## Demolition Building Permit Checklist

In accordance with the Building Regulation 29 - Additional information to accompany application for permit: *The relevant building surveyor may require all or any of the following information to be submitted in relation to an application for a building permit and the allotment to which it relates—*

	Required documentation	Provided	N/A	TBC
1	Executed Building Permit application – Form 1			
2	Owner consent Form – Building Surveyor appointment			
3	Certificate of Title/ Plan of Subdivision/ Section 173 agreement (obtained within the last 3 months)			
4	Description and outline of the building or part of the building to be demolished or removed			
5	Site/ Feature & Level Survey drawings – confirming the existing location of the building/s onsite & setback distance to boundaries, the proposed demolition works; & the location, description & height of any proposed precautions/ hoarding/ outriggers; the location of adjoining buildings, streets, footpaths			
6	Structural engineered design for partial demolition – drawings, computations & certificate of compliance to show that the remainder of the building will remain structurally stable			X
7	Planning Permit & endorsed drawings – Relevant Council			X
8	Protection of the public – Permit approval from relevant Council for proposed erection of precautions/ hoarding over the street alignment			X
9	29A application for building permit for demolition - Request from relevant Council			
10	Demolisher's registration details & evidence that the demolisher has the necessary knowledge, experience, equipment, & storage facilities to properly conduct the demolition operations			
11	Demolisher's current insurance policy - Certificate of Currency			
12	Executed major domestic building contract or quotation – Contracted Demolisher			
13	Demolisher's written demolition procedure or removal procedure			
14	Protection Work Notices – Form 7 & Form 8			X

### Please Note:

- TBC items marked **X** are to be confirmed if applicable
- Protection work will require the relevant building surveyor's determination – Form 6
- Additional information/ documentation may be requested following a review of the above
- Please refer to the Victorian Building Authority <https://www.vba.vic.gov.au/> for building information/ resources